

*Amanda O Banks, LPC  
Greenville Counseling Associates*

*Thanks for your interest in Counseling. Here is some more info about my practice.*

**Office Location:** *I see clients on Mondays and Wednesdays at the Downtown Greenville Counseling Associates Office: 1627 E. North St Greenville, SC 29607*

*We are in the two-story brown building next to Fork and Plough Restaurant.*

**Sessions:** *I offer In Person, Telehealth (doxy.me) and Phone Sessions.*

*The initial session is 55-60 minutes and each subsequent session is 50 minutes. During our initial session, we will determine together the frequency and length of treatment.*

**Insurance:** *I am an out of network provider and do not take insurance. At the end of each session, I will provide or email you a detailed invoice (superbill) with all the necessary information for you to file with your insurance.*

*I would recommend calling the mental health or behavioral health number on the back of your insurance card to ask about your out-of-network mental health benefits to learn about possible reimbursement.*

**Fees:**

*Initial Evaluation Session & Intake Telehealth Session: (55-60 Minutes): \$135*

*Subsequent Sessions in person or telehealth/phone (50 Minutes): \$105*

*Payment is due at the end of each session.*

*I accept Cash, Check, all Credit Cards/Debit Cards, HSA/FSA Card or Venmo*

**Cancellation Policy:** *There is no charge for appointments cancelled with at least 24 hour notice. Appointments cancelled with less than 24 hour notice are subject to full fee.*

**Setting up an appointment:** *Please email me at [abanks@greenvillecounseling.com](mailto:abanks@greenvillecounseling.com) or call me at 864-877-7025, ext 704 to set up an initial appointment. If I am not able to take new clients, I am happy to give you some referrals or we can discuss being placed on a wait list.*

**New Client Paperwork:** *Once we set up an initial appointment, you will receive an email from THERANEST to create a client portal and fill out new client paperwork.*

**COVID Safety Protocols:** *Our offices are disinfected between clients. Please wear a mask into the building and once we are in my office, we can choose whether or not to wear them. We will sit at least 6 ft apart and I will open my office window, as weather permits.*

*We do not have a receptionist, but we have a waiting room that we are using sparingly. Out of abundance of caution, I am asking clients to email me [abanks@greenvillecounseling.com](mailto:abanks@greenvillecounseling.com) once they arrive in our parking lot and I will then email you back when to come up for your appointment. You are welcome to use our waiting room, if you prefer to not wait in your car.*

*Please let me know if you have any COVID symptoms or been exposed in the last 10 days and we can switch to telehealth or reschedule at no fee if made less than 24 hours.*